

# **Environmental Policy**

The Clear Cut Group recognises it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We will encourage customers, suppliers, and other stakeholders to do the same. Such is our commitment to the environment that Clear Cut is working towards becoming a carbon neutral company.

# **Policy Aims**

- : Comply with and exceed all relevant regulatory requirements.
- : Continually improve and monitor environmental performance.
- : Continually improve and reduce environmental impacts.
- : Incorporate environmental factors into business decisions.
- : Increase employee awareness and training regularly.

#### Culture

- : We will involve staff in the implementation of this policy, for greater commitment and improved performance.
- : We will update this policy at least once annually in consultation with staff and other stakeholders where necessary.
- : We will provide staff with relevant environmental training.
- : We collaborate with suppliers, contractors, and subcontractors to improve their environmental performance.

## **Paper**

- : We have virtually eliminated the use of paper in the office for our business needs and continue to work towards becoming a paperless business encouraging our clients and suppliers to do the same.
- : We continue to reduce packaging as much as possible, requesting the same from our suppliers.
- : We seek to buy recycled and recyclable paper products.
- : We reuse and recycle all paper and packaging where possible.

## **Energy and Water**

- : We will use green energy across all our sites from recognised suppliers
- : We seek to reduce the amount of energy we need as much as possible.
- : Lights and electrical equipment will be switched off when not in use.

Reviewed: January 25



- : Heating will be adjusted with energy consumption in mind.
- : The energy consumption and efficiency of new products will be taken into account when purchasing

#### Office and Technical Supplies

- : We will evaluate if renting/sharing is an option before purchasing equipment.
- : We will evaluate the environmental impact of any new products we intend to purchase.
- : We will favour more environmentally friendly and efficient products wherever possible.
- : We will reuse and recycle everything we are able to.

## **Transportation**

- : We will promote the use of travel alternatives such as e -mail or video/phone conferencing.
- : We will accommodate the needs of those using public transport or bicycles.
- : We will use public transport for our business needs
- : We will favour 'green' vehicle suppliers as couriers and taxi suppliers for client requirements

## Maintenance and Cleaning

- : Cleaning materials used will be as environmentally friendly as possible.
- : We engage a cleaning company that uses environmental products wherever possible
- : We use recycled toilet paper in our buildings.
- : We use our dishwasher and washing machines on eco-cycles
- : Materials used in office refurbishment will be as environmentally friendly as possible. : We will only use licensed and appropriate organisations to dispose of waste:
- Equipment is recycled, sold on or, if necessary, disposed of through WEEE contractors.
- No waste goes to landfill

## **Monitoring and Improvement**

- : We will comply with and exceed all relevant regulatory requirements.
- : We will continually improve and monitor environmental performance.
- : We will continually improve and reduce environmental impacts.
- : We will incorporate environmental factors into business decisions.
- : We will increase employee awareness through induction and training.
- : We will review this policy and any related business issues at our management meetings

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